



June 20, 2012

MINUTES of the Regular meeting held at 2219 Carey Avenue, Cheyenne, WY

The meeting was called to order by Chairman Theron Anderson at 10:03 am. Present were Chairman Anderson, Vice-chairman John Watson, and Tom May. Tim Anderson was absent due to a call last Friday for a FSA State Committee tour of western Wyoming, Casey Madsen due to preparation for travel the next week to the Latin America Buyers Conference. Also present were Executive Director Keith Kennedy, and Muff Parker, WDA. Donn Randall from the Wyoming Business Council was present for the entire meeting; Margy Anderson was present during discussion of the Wyoming Ag In the Classroom contract.

The Chairman asked if there were any changes to the agenda. Watson moved, with May's second, to approve the agenda, with the addition of elections immediately following the financial report. Motion carried.

Watson moved, with May's second, to approve the minutes of the meeting on March 13, 2012. Motion carried.

Kennedy discussed the financial report. Financial reports were available for the biennium through May 2012. May moved, with Watson's second, to accept the financial report. Motion carried.

Chairman Anderson opened nominations for Chairman, reminding members that he was term limited from another consecutive term. May nominated John Watson, and moved that nomination cease, casting a unanimous ballot for John Watson. Watson seconded the motion. Motion carried. Nominations for Vice-Chairman were opened; Watson nominated Theron Anderson, and moved that nominations cease and a unanimous ballot be cast for Theron Anderson. May seconded the motion. Motion carried. May moved, with Watson's second, that Tim Anderson and John Watson serve as board members on the U.S. Wheat Associates (USWA) board of directors. Motion carried.

After review of the proposal from Plains Grains, Inc, regarding quality testing during the upcoming harvest, Watson moved, with May's second, to approve the 2012 proposal from Plains Grains, Inc, in the amount of \$1,312. Motion carried.

The contract with USWA was reviewed; Watson moved, with May's second, to approve the Fiscal Year 2013 contract with USWA in the amount of \$12,700, and to approve payment of said contract upon invoice and signature of the Chairman, on or after January 1, 2013. Motion carried.

Watson presented the final FY2012 report from Wyoming Wheat Growers Association (WWGA); May moved, with Watson's second, to accept the report from WWGA as satisfying all conditions of the current contract, and that the invoice in the amount of \$3,900 from WWGA dated July 1, 2012 be paid on or immediately after July 1, 2012, as the first of two installments on payments toward producer

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education. Motion carried. Watson asked the Commission to consider what conditions should be placed on scholarships, if there were a number of applicants such that the scholarship award would not be substantial. It was agreed that this discussion should be continued at the next meeting, with a final decision before the end of calendar year 2012.

Consideration began of the contract with Wyoming Ag In the Classroom (WAIC). May moved, with Watson's second, to accept the written report from WAIC as satisfying all conditions of the current contract, and to pay the outstanding invoice from WAIC in the amount of \$3,750 from the current fiscal year. Motion carried. Margy Anderson began to go through the draft contract with WAIC for FY2013, when the schedule dictated participating in the presentation from USWA.

Casey Chumrau, market analyst with USWA, presented a summary of stocks, use, and expected production, in addition to a report of primary wheat exporting and importing countries. Vince Peterson, vice-president of overseas operations for USWA, presented analysis of current and likely market conditions. After the presentations, which took 45 minutes, Peterson and Chumrau took questions from those present. This agenda item was concluded at 12:10 pm.

Chairman Anderson recessed the meeting at 12:15 pm for lunch, off-site.

The meeting was called back to order at 1:14 pm. Watson moved, with May's second, to approve the payment of the outstanding invoice from Wheat Industry Biotech Committee in the amount of \$500. Motion carried. Kennedy mentioned that at a recent meeting, the Wheat Industry Biotech Committee was renamed the Wheat Innovation Alliance.

Discussion resumed regarding the WAIC draft contract for FY2013. After review of the response to the RFP, May moved, with Watson's second, to approve the draft contract in the amount of \$5,000 for FY2013, as per WAIC response. Discussion ensued as to FY2014, and the preference was stated that the contract could be renewed at the amount of \$3,300 as stated by WAIC in a written response to Commission questions regarding the RFP response at the previous meeting. Kennedy was asked to examine curriculum as per the draft contract, and to contact the Commission as per the contract timeline if any questions arise regarding content. Motion carried.

May moved, with Watson's second, to immediately pay the invoice from Crop Research Foundation (CRFW) in the amount of \$4,000 for seed increase, as per the amended FY2012 contract with CRFW, and to pay the research invoice from CRFW in the amount of \$9,000 for the FY2013 contract on or after July 1, 2012, when presented. Motion carried.


The budget for BFY2013 as discussed at the previous meeting was reviewed. After discussion \$4,000 was moved from the WAIC line item, to Board Travel-Out of State line item. Watson moved, with May's second, to approve the BFY 2013 budget, including the aforementioned change to the discussion budget from March 13, 2012 meeting (listed in appendix B of previous meeting minutes). Motion carried. A copy will be included as Appendix A of these minutes, and a spreadsheet copy sent to WDA personnel.

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Kennedy reminded those present of the regular conference call meeting on the second Monday of each month at 8 am, if no action by the Commission is necessary, the presiding officer will adjourn the meeting without action. Kennedy will always contact the Chairman regarding this call, and inform the other members of the Commission if there are action items.

After discussion regarding dates and times, it was moved by Watson, seconded by May, to hold the next meeting August 14, 2012, beginning at 10 am, at the University of Wyoming SAREC, Hearing no further business, Chairman Anderson adjourned the meeting at 3:08 pm.



Signed, Theron Anderson, Chairman

## Appendix A

Wyoming Wheat Marketing Commission  
Budget for Bienium 2013, beginning July 1, 2012, ending June 30, 2014  
Adopted June 20, 2012

### Expenditures

	Code		
Supportive Services			
Central Mail / Postage	204.05	\$	150.00
Communications (postage & freight)	204.06	\$	300.00
Advertising	208.03	\$	200.00
Board Travel - In-state	227	\$	3,000.00
Board Travel - Out of State	227	\$	16,500.00
Office Supplies	231.05	\$	250.00
Copier costs	0252/0202	\$	100.00
Assessments - WIBC	253	\$	1,000.00
Other supportive services (detail)		\$	0.00
Total Supportive Services		\$	<u>21,500.00</u>
Cost Allocation			
Cost Allocation	301	\$	<u>500.00</u>
Data Processing Charges			
Phone Card Charges/Leaderphone	420	\$	<u>250.00</u>
Grants & Aid Payments			
AG in the Classroom	626	\$	6,000.00
Crop Research Foundation		\$	30,000.00
Scholarship	607.01	\$	3,000.00
Other grants & aid payments (detail)		\$	0.00
Total Grants and Aid Payment		\$	<u>39,000.00</u>
Non-Operating Expenses			
Refunds requested by Growers	814.05	\$	<u>10,000.00</u>
Contractual Services	901		
Agrimind - services		\$	31,200.00
Agrimind - travel		\$	26,000.00
Agrimind - newsletter		\$	500.00
Quality Testing		\$	4,000.00
Wyoming Wheat Growers Assn		\$	20,000.00
US Wheat Association		\$	27,050.00
Other contractual services (detail)		\$	0.00
Total Contractual Services		\$	<u>108,750.00</u>
Total Expended		\$	<u>180,000.00</u>