



December 20, 2013, 7:00 a.m. Conference call meeting

Chairman Watson called the meeting to order at 7:05 a.m., with Watson, VanMark, Tim Anderson, and Theron Anderson present. Madsen joined the call at 7:10 a.m. Other present on the call were Kennedy, executive director, and Parker with WY Department of Agriculture.

After discussion, Tim Anderson moved, with Madsen's second, to authorize travel for two Commission members and the executive director to the USWA winter meetings in Washington, DC in late January and early February 2014, and to reimburse travel expenses not to exceed \$2,500 per attendee. Motion carried.

Theron Anderson moved, with Madsen's second, to direct WDA staff to have a draft RFP for executive director available for the Commission meeting on January 7, 2014. Motion carried after discussion.

It was agreed that no RFP is needed for the upcoming contract with Wheat Growers, as this is a sole source contract, and that the grant to Crop Research Foundation is a grant, thus no RFP is needed.

Muff Parker informed the Commission that she would be retiring from WDA effective the end of January 2014. Watson announced that the next meeting would be held January 7, 2014 beginning at 5:30 p.m. at the Rock Ranch Grill, Pine Bluffs, Wyoming. Hearing no further business, Watson adjourned the meeting at 7:31 a.m.

A handwritten signature in black ink that reads "John Watson". The signature is written in a cursive style and is followed by a long horizontal line that extends to the right.

Signed, John Watson, Chairman

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