



December 6, 2011

MINUTES of the Regular meeting held at Albin Café, 219 Cheyenne Avenue, Albin, WY

The meeting was called to order by Chairman Theron Anderson at 6:55 pm. Present were Chairman Anderson, Vice-chairman John Watson, Tim Anderson, and Casey Madsen. Also present were Executive Director Keith Kennedy, along with a quorum of the Wyoming Wheat Growers Association Board of Directors (WWGA Board), including Ken Tremain, Steve Johnson, Ty Anderson, Russell Beavers, and Marti Hubbs. Ted Craig, *ex-officio* member representing Wyoming Department of Agriculture was also present.

The Chairman asked if there were any changes to the agenda. Watson moved, with Tim Anderson's second, to approve the agenda. Motion carried.

Tim Anderson moved, with Watson's second, to approve the minutes of the meetings on August 23, 2011 and November 17, 2011. Motion carried.

Kennedy discussed the financial report. Financial reports were available for the months of July-October 2011. Watson moved to accept the financial report, with Tim Anderson's second. Motion carried. Tim Anderson moved, with Watson's second, that the USWA representatives be authorized to support a one-time increase in the USWA contribution for the upcoming USWA budget of an amount up to ten percent. After discussion, motion carried.

No officers from NAWG and USWA were able to attend this meeting, as they had additional commitments to Nebraska and Colorado on the following day.

Ken Tremain, President of WWGA, delivered the semiannual report on behalf of WWGA. **Tim Anderson, with Watson's second, moved to approve the WWGA report, and to authorize payment of the WWGA invoice for the first half of the fiscal year, in the amount of \$3,900. Motion carried.**

Kennedy discussed the renewal of contracts as discussed at the previous meeting. The contract amendments for the Commission's existing agreements with the Wyoming Wheat Growers Association, and Agrimind LLC were present in the meeting packet. Tim Anderson, with Watson second, moved to approve the contract extensions for WWGA and Agrimind LLC, correcting a typographical error on page 1 of the WWGA agreement and increasing the WWGA contract by \$1,000 to \$9,000 in the upcoming fiscal year, and decreasing the travel component of the Agrimind contract for the upcoming fiscal year by \$1,000 to \$14,600. Motion carried. Kennedy is to work with Margy Anderson to make sure these changes and corrections are made to the contract amendments.

Watson moved, with Tim Anderson's second, to extend the CRFW contract at the existing amount for the upcoming fiscal year, and to amend the existing contract to allow for an additional \$4,000 during this fiscal year for seed increase.

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Motion carried. Kennedy is to forward the CRFW contract amendment to Commission members for approval as soon as the draft is received from WDA staff.

During the executive director's report, Kennedy reported that the WBC grant would likely fund travel to the Latin American buyers conference in late June 2012. Depending on time required, two persons may be able to attend. USWA staff will be contacting Kennedy regarding exact time, and location. Madsen indicated he could likely participate in this event; if two people can travel to this event on the available budget, Kennedy might also attend.

The USWA Winter Board of Director's meeting will be during the last full week of January 2012, with the final meeting being January 29, 2012. Watson moved, with Tim Anderson's second, to authorize two Commission members, and the executive director, to travel to the USWA Winter Board meeting, and that a total of up to \$9,000 be authorized for these three individual's travel expenses. Motion carried. Tim Anderson moved, with Watson's second, to approve at the USWA Winter Board meeting an increase in assessment up to ten percent. Motion carried.

The next meeting will be determined later, but will be the annual budget meeting, most likely held in Cheyenne, WY, in March 2012. Hearing no further business, Chairman Anderson adjourned the meeting at 8:05 pm.



Signed, Theron Anderson, Chairman