



March 24, 2011

MINUTES of the Regular meeting held at the Wyoming Department of Agriculture, 2219 Carey Avenue, Cheyenne, Wyoming

The meeting was called to order by Chairman Theron Anderson at 10:05 am. Present were Chairman Anderson, Tim Anderson, Casey Madsen, John Watson, and Tom May. Also present were Executive Director Keith Kennedy, along with Margy Anderson and Muff Parker of the Wyoming Department of Agriculture. A member of the public, Bill Howard, was present from call to order, until the lunch recess. WWGA Executive Secretary, Marti Hubbs, arrived at 10:45 am, and participated until 2:30 pm. Jerry Nachtman, with UW SAREC arrived at 10:30 am, and participated until the meeting was called to order after lunch.

The Chairman asked if there were any changes to the agenda. Hearing no changes, Watson moved, with Tim Anderson's second, to approve the agenda as publicized. Motion carried.

Tim Anderson moved, with Madsen's second, to approve the minutes of the December 7, 2010 meeting as presented, and to approve the minutes of the February 22, 2011 email vote, **correcting the departure date from March 29, 2011 to March 28, 2011**. Motion carried.

The financial report was presented, which included the month of November-February. Madsen moved, with Tim Anderson's second, to approve the financial report, and **that Kennedy and Parker enter financial data into Quick Books**, to verify the balances received from the state system. Discussion ensued. Motion carried.

Kennedy discussed details of his discussion with Jason Fearneyhough regarding the arrangement with UW-SAREC, contracting and the Crop Research Foundation (CRFW). Fearneyhough agreed that the current arrangement could continue for an additional year, to allow time for the Commission to work out funding arrangements for CRFW. The Commission then reviewed the quality data provided by Scott Haley, CSU wheat breeder, regarding the Colorado varieties in the 2010 trials, and check varieties from those same trials. Kennedy is to ascertain the costs of quality and baking tests for the 2011 sample of the variety under discussion for release by CRFW, and report back at the next meeting. Kennedy also mentioned the

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addition to the RFP of the draft Uniform Material Transfer Agreement, with Madsen reporting on the meeting he attended on this agreement in Wichita, Kansas in January 2011, and the implications of this agreement for a continued relationship between UW-SAREC and University of Nebraska. After further discussion regarding fertility at the trial locations, along with possibilities regarding the UW-SAREC relationship with University of Nebraska, **Watson moved, with Madsen's second, that the Commission pay the UW-SAREC invoices dated January 1, March 1, 2011 immediately, and pay the May 1, 2011 invoice on signature of the Chairman, each invoice in the amount of \$1499.99. Motion carried.** Further discussion ensued regarding action on UW-SAREC response to the RFP. It was agreed to act on the response at the June 2011 Commission meeting.

Chairman Anderson recessed the meeting at 11:40 am for lunch. The meeting was called back to order at 12:45 pm.

Margy Anderson and Kennedy discussed the expiring contract with Wyoming Wheat Growers Association (WWGA). After discussion by the members, **Watson moved, with Madsen's second, that Margy Anderson and Kennedy draft a sole source contract between the Commission and WWGA for the period from July 1, 2011 until June 30, 2014, funded at \$8,000 per year (\$24,000 total), including a letter for the sole sourcing of producer education, to appropriate state agencies, for the review of the WWGA board at their April 12, 2011 meeting, and consideration by the Commission at the June 2011 meeting. Motion carried.**

Watson moved, with Madsen's second, to proceed to executive session to discuss the RFP for executive director. Motion carried, and the Commission resolved itself into executive session at 1:25 pm, with Margy Anderson remaining with the Commission for the discussion. The executive session ended at 1:48 pm. **Watson moved, with Madsen's second, for Margy Anderson to forward a draft of the Executive Director RFP, as altered during executive session, to the Commission members for approval, and subsequent publication in the Wyoming Livestock Roundup in sufficient time for consideration of responses at the June 2011 Commission meeting. Motion carried.**

The Commission then listened to Dale Heggem's on the proposed update of the Grain Warehouse rules. The primary change will be to the formula for computing the required bond of warehousemen.

Kennedy then delivered the executive director's report, first detailing the state legislative update, including increased fines for overweight trucks and details of the agriculture overweight permit, and the change from

exemption to refunds for highway tax on agricultural use of gasoline. On the gasoline tax refund, Kennedy will forward details as further clarification is received from WYDOT. Tim Anderson then reported on USWA Board meeting held in Washington, DC in January.

John Watson, as past president of WWGA, offered the report from WWGA regarding activities since the last Commission meeting including receipt of several scholarship applications. Kennedy added that he had received one scholarship application, also. Watson also reported that WWGA president Ken Tremain had attended the Commodity Classic, and would be delivering a full report to the WWGA Board on April 12, 2011. **Tim Anderson moved, with May's second, to approve the WWGA report as satisfying all conditions of the contract with WWGA, and that the WWGA Board is authorized to select scholarship winners, and that the Commission will pay WWGA \$1,000, upon receipt of invoice, to fund the Commission portion of the 2011 joint scholarships. Motion carried.** Kennedy then reported on the activities of Custom Ag Solutions regarding the value added producer grant, and the feasibility study it is funding. While the first portion of the primary study and the artisan baker study is done, CAS is waiting for the miller study to be finalized by the Wyoming Business Council. Kennedy then presented portions of the logistics portion of the study. A copy of the semiannual report to USDA Rural Development was available in the meeting packet.

After some discussion regarding the emergency and permanent rules adopted in 2009 by the Commission, **Tim Anderson moved, with May's second, that department personnel be authorized to perform all work necessary to repeal the Department of Agriculture Chapter 38 rules, which were the old Wheat Commission rules, and to notice this repeal if possible when the executive director RFP is publicly noticed. Motion carried.**

Chairman Anderson asked for suggestions for the next meeting date. Madsen moved, with Tim Anderson's second, to hold the next meeting on June 7, 2011, beginning at 9 a.m, at the Wyoming Department of Agriculture. Motion carried.

Hearing no further business, Chairman Anderson adjourned the meeting at 3:55 pm.



Signed, Theron Anderson, Chairman